

CERT Tualatin Emergency Preparedness Fair Exhibitor Application

Sponsored by Tualatin CERT, the Tualatin Public Library and the City of Tualatin.
Location: The Tualatin Public Library, 18878 SW Martinazzi Ave., Tualatin, OR 97062

Saturday, September 7, 2024, 12 – 4pm

Company Name: _____ Contact Name: _____

Contact Email: _____ Phone: _____

Tualatin Emergency Preparedness Fair (TEPF) Exhibitor Guidelines:

- Please help promote the fair with the TEPF flier and on Facebook, Instagram, etc.
- You are ensuring that you or a representative will be present on the day of the event.
- You are responsible for set-up and take-down of your display.
- You will be set-up and ready when the event begins and stay until it ends.
- Set up 20-30 minutes before the event begins at 12pm. Tear down after 4 p.m.
- You are encouraged to hand out materials and promotional products, candy, etc.
- All literature must be distributed from your booth.
- Promotion, education and sales are allowed at your booth.
- Ensure that you are legally authorized to advertise the business or product represented.
- Exhibitor is responsible for any damage to the building caused by its exhibit or employees.
- Exhibits shall be set-up and displayed in a quiet and orderly manner.
- To encourage visitors to your booth, each vendor will be provided raffle tickets to be given to guests for a drawing at the end of the event. They don't need to be present to win so make sure guests write their name and phone number on tickets.
- Please let us know if your company would like to donate items for the drawing.
- You may also have a drawing or a sign-up sheet at your booth.

I consent to the Tualatin Emergency Preparedness Fair Exhibitor Guidelines:

Signature: _____

Date: _____

Please return the completed application by scanning or sending a photo through email to: oregonpfs@gmail.com - Charles Blatt, 2024 TEPF CERT Chair by June 15, 2024. Call Charles Blatt with any questions, 503-380-8637.